

Policy on the Misuse of Drugs and Alcohol (Students)

[QP1.04]

Policy Number:	QP1.04
Revision Number:	0
Date of issue:	June 2005
Status:	Approved
Date of approval:	September 2005
Responsibility for policy:	Director of Learner Services
Responsibility for implementation:	Directors/Guidance Staff/Department Managers/ Curriculum Heads/Health and Safety Manager
Responsibility for review:	Director of Learner Services
Date of last review:	November 2007
Date of last revision:	—
Date of next review:	November 2011

1.0 Policy

The aim of the Policy is to ensure that all students are aware of the consequences of alcohol and drug misuse through the provision of information, advice and support.

Specific Objectives

- ▶ to display College policy on drug and alcohol misuse prominently
- ▶ to promote awareness of consequences of alcohol and drug addiction
- ▶ to identify sources of help and support available to those with an alcohol or a drug related problem
- ▶ to safeguard students and others from the hazards of alcohol and drug abuse
- ▶ to co-operate with all relevant bodies agencies and organisations to achieve the above

2.0 Justification

This Policy relates to The Health and Safety at Work Act (1974) and Misuse of Drugs Act (1971).

3.0 Link to Strategic Plan

Core values

- ▶ Diversity and Respect – will be the hallmark of the College
- ▶ Treating all the community with dignity and valuing them as individuals
- ▶ Support will be provided to all learners and all opportunities taken to encourage a positive attitude to the learning process
- ▶ Integrity and Trust – in recognising that learning requires trust, all actions will be open and honest placing the student at the centre of all considerations

Strategic Aim 2

We will focus on people as individuals, employees and as citizens and will make a significant, recognised and valued contribution to Community development

4.0 Exemptions

The policy applies only to students. A separate one exists for Staff.

5.0 Related Procedures

- ▶ Under the **Health and Safety at Work Act (1974)** the college has a duty to ensure the health, safety and welfare at college of all their students and others including visitors and contractors using the premises.
- ▶ The Act places a general duty on students to take reasonable care of their own health and safety and of any other persons who may be affected by their acts or omissions whilst at college. Adam Smith College therefore considers it has a responsibility to promote good health by raising the awareness of students as to the risks of drug and alcohol misuse.
- ▶ The college is obliged to comply with the **Misuse of Drugs Act (1971)** and notify the police if a student or any other person is found to be in possession of illegal drugs or to be supplying or producing illegal substances. When a member of staff is aware this is the situation, they must inform a member of the Principal's Group before the police are informed.
- ▶ QP2.4: Procedure on the Misuse of Drugs and Alcohol
- ▶ QP1.3: Disciplinary Policy (Students)
- ▶ QP1.9: Health and Safety Policy
- ▶ QP1.16: College Code of Conduct (Students)
- ▶ QP1.15: Inclusiveness Policy
- ▶ Incident Report Form